

GAVILAN COLLEGE CURRICULUM MEETING

Monday, April 14, 2014

3:00 – 4:30 p.m., BU 119

MINUTES

ATTENDANCE

E. Venable, B. Donovan, M. Machado, S. Carr, K. Kramer, C. Oler, R. Rivera-Sharboneau, G. Ramirez, D. Achterman, F. Lozano, D. Van Tassel, J. Maringer, K. Rose, K. Wagman, L. Flores, and E. Talavera (minute recorder)

I. Call to Order – Welcome at 3:04 pm

II. Agenda Adjustments

Withdraw CD160

Move all THEA Courses together.

III. Information-Discussion - K. Rose

All of the information that was presented at the conference are uploaded to the CIO/CSSO Conference website. It is important to communicate the importance of the following items to the departments. The discussion revolves around the key deliverables that the curriculum committee has been working on. The chancellor's office had an initial deadline of June 1, 2014 for 100% compliance with the AATs. There are only 2 that Gavilan has completed. The Chancellor's office has extended the deadline to the end of the calendar year. Associate degrees for transfer must be forefront of the curriculum committee. There are a number of localized majors that Gavilan needs to complete.

A. [CIO/CSSO conference](#) - student equity plan and student success implementation plan

Community colleges are being tasked to handle all diversity groups of the students. The Student Equity plan needs to be compiled by the Student Services and Instructional Departments. Student equity plans help to look at disproportional aspects within the campus. The Student Equity plan is due to the chancellor's office by November 2014.

The Student Success Act must contain a comprehensive planning document that is due to the Chancellor's office by October 2014. The campus must look at how the two plans intersect. Everyone has a role to play in student achievement that is faculty driven.

[Academic Affairs Update](#)

[Student Success Scorecard](#)

[ADT Status Report](#)

[Gavilan ADT Status](#)

A list of major/degrees that Gavilan has and where they currently are in the process.

[Gavilan College Student Success Taskforce](#)

The Student Success Taskforce is made up of 6 committees that are in place and meeting regularly. This work has already begun.

The Curriculum Committee is urged to review the work that is being done. K. Rose distributed "10 Ways Everyone Can Help Support Student Success" for the committee to review. Everyone is urged to get engaged and recognize that this is the work that needs to be completed.

A question was raised how the prerequisite loop would be closed since it would not be included in the Student Equity Plan. This topic and the timelines for assessing this item needs to be discussed. This item will be reviewed by K. Rose.

IV. Approval of Consent Agenda

CONSENT AGENDA

A. Minutes of March 24, 2014

MSC (K. Wagman/J. Maringer). Vote: unanimously approved as presented.

V. Curriculum

A. New Business

1. NEW COURSE PROPOSAL – FIRST READING

- a. KIN 4B Athletic Training Practicum II
- b. KIN 4C Athletic Training Practicum III

KIN 4B and 4C are taken as one motion.

Provides practical exposure to the athletic training profession and increases student's proficiency in athletic training competencies. Allows the students to meet requirements to obtain their degree.

MSC (D. Van Tassel/K. Wagman). Vote: unanimous. Passed.

2. NEW COURSE PROPOSAL – SECOND READING

- a. JLE 159 Traffic Collision Investigation – Advanced
The course examines in detail the human environmental and vehicle factors of a traffic collision.

MSC (K. Wagman/C. Oler). Vote: unanimous. Passed.

- b. THEA 25 Fundamentals of Costume Design
Students will study costume history, design, and basic construction techniques as an introduction to basic theatrical costuming. Fabrics and their various uses will be investigated.
Taken as one motion with 3.f, 3.g and 3.h.

3. MODIFICATIONS TO EXISTING COURSES – FORM C

- a. BUS/BOT 102 Business Mathematics
Cross list course with BOT 102 and update student learning outcomes and textbook.

MSC(D. Van Tassel/J. Maringer). Vote: unanimous. Passed.

- ~~b. CD 160 Child Care First Aid and CPR Withdrawn~~

- c. ECOL 1 Conservation of Natural Resources
Update textbook, methods of instruction and student learning outcomes.

MSC (D. Achterman/F. Lozano). Vote: unanimous. Passed.

- ~~d. MATH 6 Calculus for Business / Social Sciences~~
Withdrawn

Will be brought back to next curriculum meeting.

- e. MATH 12 Mathematics for Elementary Teachers
Update methods of instruction, student learning outcomes and textbook.

MSC (K. Kramer/F. Lozano). Vote: unanimous. Approved.

- f. THEA 11A Dance and Movement for the Theatre 11A

- g. THEA 11B Dance and Movement for the Theatre 11B

- h. THEA 11C Dance and Movement for the Theatre, 11C

THEA 25, 11A, 11B and 11C are taken as one motion.

Update student learning outcomes, textbook and content.

MSC (M. Machado/D. Achterman). Vote: unanimous. Passed.

4. DISTANCE EDUCATION - FORM D

- a. BUS/BOT 102 Business Mathematics

Offer online or hybrid to increase student access. The course needs to find out how to make it accessible due to technology limitations.

MSC (F. Lozano/J. Maringer). Vote: unanimous. Passed.

VI. Adjournment by consensus at 3:34 pm.

MSC (K. Wagman/K. Warren).